

LENDING INFORMATION



Your library card is valid at all public libraries in the City of Borås.

A library card is a personal document of value.

In order to get a library card you must show a valid ID.

A guardian must sign a responsibility agreement for children and youths under 18 years of age.

As a borrower you undertake to:

- be responsible for borrowed items until they have been properly returned.
- stay informed of the due date and return or renew loans before the loan period expires.
- pay stipulated overdue charges.
- pay for damaged or lost items in accordance with the library's valuation.
- notify the library about change of e-mail address, phone number or change of name.
- promptly block a lost library card by informing the library.

Loan periods

Most items: 28 days. The loan period is halved in case of a long reservation queue.

Popular book titles are in some cases available as 7-day loans.

Periodicals: 14 days.

Feature films and video games: 7 days.

You are eligible for a total of 100 concurrent loans.

In order to borrow feature films and video games you must be 15 years old. You may have 10 concurrent feature film loans and 3 concurrent video game loans.

It is possible to receive a reminder 2 days before the due date. However, it is still your responsibility to stay informed of due dates. You can renew your loans a maximum of 3 times. 7-day loans and reserved titles cannot be renewed.

The following actions will happen when the loan period has expired and your items have not been returned:

- Overdue charges begin to apply.
- 10 days after the due date, an overdue notice is sent to you.
- 14 days after the overdue notice, a bill corresponding to the value of the borrowed item, is mailed to you.
- 30 days after the bill was mailed, the case is handed over to a debt collection agency. Note that the bill is cancelled as soon as you return your loan, but you still have to pay overdue charges and a billing charge of SEK 35. You are not eligible for a refund if you already have paid your bill. If you have received a demand from a debt collection agency you can no longer return your loan and pay the overdue charges, instead you have to pay the bill from the collection agency.

Charges at Borås public libraries

Overdue charges

Books and other items SEK 4/day

Feature films and video games SEK 20/day

The maximum charge is SEK 100 for one item and SEK 200 for items returned at the same occasion.

There are no overdue charges on items for children and young people, except for feature films and video games.

Charges for replacing lost library cards

Adults SEK 20, children SEK 10.

Interlibrary loan charges

Interlibrary loans within the Nordic countries are free of charge. Interlibrary loans from libraries outside the Nordic countries include a charge at cost.

Damaged or lost items

The libraries will charge the following replacement amounts:

SEK 300 for feature films and video games.

SEK 200 for adult items.

SEK 150 for children's items.

SEK 100 for periodicals.

NB: Other charges will apply if the purchase cost is higher. We do not accept replacement copies.

Suspension

If your debt to the library exceeds SEK 100, you will be suspended from borrowing until your debt has been paid. In order to avoid overdue charges, you must renew your loan before the due date by contacting the library or logging in at the libraries' web site. You need your library card number/personal ID number and PIN-code to be able to log in.

Processing of personal data

Borås public libraries process the following personal data: name, ID number, gender, address, phone number, email address and, in some cases, name of fiduciary. This makes it possible for us to send reservation notices, reminders, overdue notices and bills to you. Furthermore, information concerning qualification for talking books, is processed in accordance with the Swedish Act of Copyright 17 § (Upphovsrättslagen). Borrowing history is saved for Shut-In Service users. All personnel is bound by confidentiality in accordance with the laws of Public Access to Information and Secrecy Act Ch. 40 3 § (Offentlighets- och sekretesslagen). Consequently, personnel will not disclose private information about loans nor reservations. You can read more about how we handle your personal data this at the libraries' website.